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# കേരള ഗസറ്റ് KERALA GAZETTE

അസാധാരണം  
EXTRAORDINARY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്  
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## KERALA UNIVERSITY OF HEALTH SCIENCES

### NOTIFICATION

No. 2891/AC1/GENA2/KUHS/2017.

*Thrissur 9th January, 2018.*

In exercise of the powers conferred by Chapter XXXVI of the First Statutes 2013 of the Kerala University of Health Sciences, the 17th Academic Council in its meeting held on 3-11-2017 vide item No. 17.05 made the General Course Regulations of B.Pharm, M.Pharm., Pharm.-D, Pharm.-D (PB) and M.Phil. Courses conducted by Kerala University of Health Sciences. The 42nd Governing Council Meeting held on 20-11-2017 has approved the same. The regulations were placed before the Senate at the meeting dated 29-11-2017.

It is hereby notified that the General Course Regulations of B.Pharm., M.Pharm., Pharm.-D, Pharm.-D (PB) and M.Phil. Courses conducted by Kerala University of Health Sciences, as appended.

(Sd.)  
REGISTRAR.

## Regulations

for Courses affiliated to the

**Kerala University of Health Sciences (KUHS)**

Thrissur - 680 596



**POST GRADUATE COURSE IN PHARMACY  
DOCTOR OF PHARMACY COURSE (PHARM.D)**

**Course code: 282**

**(2017-18 Academic year onwards)**

**2017**

**NIRMALA COLLEGE OF PHARMACY  
MUVATTUPUZHA P.O., KERALA – 686 661**

## 1. COURSE REGULATIONS

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### 1. ACADEMIC REGULATIONS

Names of the course which come under these Regulations include: “Doctor of Pharmacy” abbreviated as Pharm.D

#### 1.1. Eligibility for Admission

Pharm.D. Part-I Course – A pass in any of the following examinations -

- 1) 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the following subjects:  
Mathematics or Biology with a minimum of 50% marks in the aggregate for optional subjects.
- 2) A pass in D.Pharm course with a minimum of 50% marks from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act.
- 3) Any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.  
Provided that a student should complete the age of 17 years on or before 31<sup>st</sup> December of the year of admission to the course. Provided that there shall be reservation of seats for the students belonging to the Scheduled Castes, Scheduled Tribes and other Backward Classes in accordance with the instructions issued by the Central Government/State Government/Union Territory Administration as the case may be from time to time.

#### **1.2. Mode of selection to the course**

The Selection of students for the Pharm D course shall be made based strictly on merit as decided by the competent authority approved by the Government of Kerala/Kerala University of Health Sciences.

#### **1.3. Number of seats**

Number of admissions Pharm D course shall be as prescribed by the Kerala University of Health Sciences from time to time. Presently 30 students per academic year

#### **1.4. Minimum Academic requirements for conduct, of course**

As mentioned in Appendix A

#### **1.5. Registration of students to university**

- a) The College shall upload, as per notification issued by the University from time to time, the basic details of the admitted students on or before the cut-off date prescribed by Govt. of Kerala /Kerala University of Health Sciences /concerned statutory Council.
- b) A candidate on admission to the course shall apply to the KUHS for student registration through the concerned college by making a formal application in the prescribed format with the following documents within the time specified by KUHS.
  - i. Mark lists of qualifying examination.
  - ii. Original Pass certificate (wherever applicable)
  - iii. Transfer certificate from the previous institution.
  - iv. Allotment letter from the competent authority.
  - v. Score sheet of the concerned entrance examination
  - vi. Eligibility certificate and migration certificate (wherever applicable)
  - vii. Original certificate(s) to verify name and date of birth (SSLC/equivalent

certificate).

- viii. The fees prescribed for the registration.
- ix. For students under Socially and Educationally Backward Community (SEBC), valid non-creamy layer certificate from competent authority, along with caste certificate.
- x. Caste Certificate issued by the competent authority for students under the SC & ST Category (wherever applicable).
- xi. In the case of students admitted under NRI quota, as insisted by Government of Kerala, the following additional documents shall be produced
  - a) Document(s) to prove willingness of the sponsor and his/her relationship with the candidate.
  - b) Copy of passport of the sponsor attested by a gazetted officer.
  - c) Employment certificate of the sponsor attested by the embassy.
- xii. Any other documents as prescribed by KUHS/Government or other competent authority from time to time.

**1.6. Course Fees:**

As stipulated by the Government / Fee Regulatory Committee and/or KUHS from time to time.

**1.7. Syllabus, Medium of instruction**

Syllabus shall be as prescribed by KUHS from time to time and the medium of instruction and examinations shall be in English.

**1.8. Attendance, and course period**

- The number of working days should not be less than 200 days per year
- A candidate is required to put in at least 80% attendance in theory and practical subjects separately in a recognized institution affiliated to the Kerala University of Health Sciences.

**1.9. Condonation of shortage of Attendance**

No condonation of shortage of attendance is permitted

**1.10. Leave, Holidays, etc.**

As prescribed by the Government\KUHS from time to time.

**1.11. Monitoring Learning Progress:**

It is essential to monitor the learning progress of each candidate through continuous appraisal and regular assessment. It not only helps the teachers to evaluate the students, but also gives an opportunity for the students to evaluate themselves. The monitoring shall be done by the staff of the department based on the participation of students in various teaching / learning activities. It may be structured and assessment be done using checklists that assess various aspects. Model Checklists given above may be copied and used.

The following General Guidelines are suggested for periodical assessment conducted from time to time by the Institution.

The learning outcome to be assessed may include:

- i. Personal Attitudes (Critical Thinking, Communication, Collaboration, Creativity)
- ii. Acquisition of Knowledge:
- iii. Journal Review Meeting (Journal Club):
- iv. Seminars / Symposia:
- v. Practical and Laboratory skills
  - a) Day to Day work
  - b) Teaching skills
  - c) Periodic tests
  - d) Work diary / Log Book
  - e) Records
- vi. Health Care, Counselling and Communication & Counselling Skills

**1.12. Transfer/Migration/During the course.**

Transfer to other institutions within and outside the University shall not be allowed under normal circumstances during the course of study. However KUHS can apply discretion in this matter, in exceptional cases.

**1.13. Duration permitted for Completion of the course**

Duration of course is 6 years including one year internship. The entire Pharm D course should be completed within double the duration (twelve years) of the course period including internship.

**1.14. Internal assessment (conducted by college)**

- a) There shall be a minimum of 3 periodic assessments conducted in the college, for each subject (theory, viva and practical) of which one shall be in the KUHS examination pattern (for familiarisation of the KUHS examination pattern).
- b) Average of the marks of the best two of the periodical assessments shall be taken as internal assessment mark of the candidate.
- c) There shall be provision for improvement in the sessional examinations for the failed candidates.
- d) The class average of internal assessment marks of theory and practical in each subject shall not exceed 75% of maximum marks for regular examinations and 80% for supplementary examinations.
- e) The class average of internal assessment for an examination shall be calculated based on the total number of candidates in a particular batch appearing for that internal assessment examination.
- f) The internal assessment marks should be intimated to the university along with the attendance.
- g) The candidate must secure the minimum of 50% marks separately for internal assessment in theory, practical and viva voce in a particular subject and any other additional requirement as per the course regulations in order to be eligible to appear in the University examination for the subject.

## **1.15. Examinations**

### **a) Schedule of Examinations**

Examinations shall be conducted as per the schedule approved by the Board of Examinations.

### **b) Scheme of Examinations**

The Scheme of Examinations shall be as per the regulations of the Pharm D course. Theory and Practical shall be considered as single block.

### **c) Obstructions in conduct of University Examinations**

If an Examination could not be conducted by the University due to any unforeseen or unavoidable reasons, that particular Examination shall be conducted on the next working day or as notified by the Controller of Examinations.

### **d) Clubbing of Examination centers**

The Controller of Examinations shall have the power to club the theory, practical and viva voce examination centers as and when required.

### **e) Question paper pattern**

Question paper pattern shall be as per the Pharm D course regulations.

### **f) Scrutiny of Question papers**

For Scrutiny of Question papers services of subject experts in respective faculty shall be used.

### **g) Question paper setters from inside State / outside State**

KUHS shall appoint question paper setters from inside and/or outside the State unless otherwise stipulated in the concerned Statutory Council Regulations.

### **h) Monitoring the Examination**

The examination shall be under electronic and other surveillance as stipulated by KUHS from time to time. The observer if any, appointed for supervising the conduct of theory examination shall be from other Health Science streams under KUHS. University may appoint surprise inspection squad for monitoring the fair conduct of theory, practical and viva voce examinations.

### **i) Dispatch of Answer books for valuation**

The Chief Superintendent shall ensure that the packets of the theory answer books of the particular examination are sealed immediately and dispatched on the same day or in exceptional cases on the next working day. The Chief Superintendent shall be responsible for the safe custody and transit of the answer sheets to the University.

### **j) Thesis/ Dissertation/Project Work for the PG Courses**

The process of conduct of the research, submission and evaluation of project shall be governed by the guidelines issued by the KUHS in this respect from time to time.

### **k) Regulations for the conduct of Theory, Practical and Viva voce Examination**

Theory, Practical and Viva voce shall be conducted as per the Pharm D course regulations.

**l) Valuation Strategy**

- (i) The affiliated colleges under KUHS are divided in to six zones at present for the smooth conduct of University activities including examinations.
- (ii) For all PG courses double valuation of the theory answer books shall be done by eligible evaluators duly appointed by KUHS. The centralized Valuation camp shall be conducted in single/multiple centers. The average of marks obtained from the double valuation of each answer book (of the same QP code) is taken as the final mark of the Candidate in that paper. If the variation in grand total marks obtained in two valuations is more than 15% of the Maximum marks and provided that the marks obtained in any one of the valuation is 35% or more of the total marks, the answer book shall undergo a third valuation in that paper (for that QP code). **In the case of answer books going for third valuation, the average of highest two marks shall be taken as final mark.**
- (iii) **KUHS shall not permit any revaluation.** However, in exceptional cases, when recommended by the Board of Adjudication for Students Grievances for reasons to be recorded and on approval of the Governing Council, fresh valuation may be conducted, after cancelling the original valuations. Re-totalling shall be permitted on submission of application along with the prescribed fees. There shall be a provision at KUHS for obtaining Photostat copies of Theory answer books and Theory Score Sheets on submission of application along with the prescribed fee. ***This facility shall not be available for practical examinations.*** The application by the candidate for re-totalling and photocopies of answer books and score sheet shall be routed through the Principal to the University.
- m) Conditions under which candidates are permitted to proceed to the next higher class**  
As mentioned in clause 1.18, (Criteria for Promotion to the Next year)
- n) Meeting of Pass Board**  
The Controller of Examination shall constitute a Pass Board for each examination. The Board shall meet before publication of results and shall consider the matters placed before it, relating to the conduct of examinations and evaluation. The Special Pass Board meeting may be convened with the prior permission of the Vice Chancellor in exceptional cases.
- o) Publication of Results**  
The results shall be published by the Controller of Examinations with the approval of the Vice Chancellor, based on the recommendations of the Pass Board.

**1.16. Criteria for pass**

- a) Candidate who has secured a minimum of 50% marks in theory (for internal and university examination separately) and 50% marks in practical (for internal and university examination separately) in any subject, shall be declared to have passed in that subject.



- b) If a candidate fails in either theory or practical she/he has to appear for both theory and practical of that subject

**1.17. Grace Marks**

No Grace Marks shall be permitted for Pharm D.

**1.18. Criteria for promotion to next year**

All the students of Pharm. D. course who have registered for all the papers in the annual regular examinations, shall be permitted to attend the classes of the next higher year, on condition that he/she shall have to discontinue the studies in the higher year, if he/she fails in more than two subjects of the lower year even after the 1st supplementary examination available for him/her for that particular year.

Explanation: - The failed students of regular examinations are eligible to appear for the 1st supplementary examinations in the failed papers, and if they pass in the failed papers, they are eligible to continue with the original batch without losing additional six months. However, if the student has more than two failed papers of the 1st year, even after the 1st supplementary examination, he/she shall have to discontinue the 2nd year studies and considered as not promoted to 2nd year.

A student after first year supplementary examination can carry two or less than two subjects of the first year to the second year and continue with the second year. Failure in more than two subjects shall keep the student with the succeeding regular batch.

For promotion to third year the candidate should have cleared all the first year papers and for promotion to fourth year he/she should clear all the papers in the 2nd year and so on.

Before registering for the fifth year exam, the candidate should have cleared all the papers of the past years. Only after the passing of all the papers including the fifth year the students are eligible for internship.

Attendance will be counted for each year from day one only when the candidate is qualified to be promoted to that year.

**1.19. Carry over benefit**

As in clause 1.18 "criteria for promotion to next year"

**1.20. Issuance of Mark lists and Certificates**

- a) Mark lists for each examination shall be issued after declaring the results
- b) The mark list shall bear the date of publication of the results of the concerned examination. The passed candidate shall be deemed to have passed the examination on that date
- c) The Consolidated mark lists shall be issued on request upon remittance of the prescribed fee. The number of chances will be mentioned in the consolidated

mark list.

- d) The provisional degree certificate shall be issued after successful completion of the internship wherever applicable. This provisional degree certificate has validity till the issue of the Degree certificate which shall be issued after the convocation.
- e) The Degree Certificates shall be issued only after successful completion of course, passing all the examinations and completing internship (wherever applicable).
- f) The Degree shall be conferred to the successful candidate with the approval of the Governing Council during the KUHS Convocation for those who are present and to those who are permitted to remain absent.

**1.21. Declaration of class (Regular/Supplementary)**

Below 50%	Failed
50% to below 60%	Passed with second class
60% to below 75%	Passed with First Class
75 % and above	First Class with Distinction

First Class/ Distinction may be awarded irrespective of whether the candidate has appeared for supplementary examinations.

**1.22. Declaration of rank**

Not applicable for PG Courses.

**1.23. Attempt / Chance**

If a student registers for an examination and attend none of the papers of the examination, that appearance shall not be considered as an attempt/ chance.

**1.24. Partial Appearance of Examinations**

Partial appearance is not permitted in the University Examinations.

**1.25. Condonation of Break of Study**

If a candidate is not attending the college for more than Six months, he/she on the recommendation of the Head of the Institution should get permission from the University for rejoining with junior batch. Condonation of Break of Study will be considered strictly as per the condition stipulated in the norms of the Kerala University of Health Sciences.

**1.26. Internship**

Internship shall be permitted only after successful completion of the course and having passed all the examinations.

One year of internship is a phase of training wherein a student is exposed to actual pharmacy practice or clinical pharmacy services and acquires skill under supervision of preceptor so that he or she may become capable of functioning independently.

**1.27. Transcript**

The official transcript shall be issued by the Head of the Institution in the model format approved by the University or the requesting agency. The University shall endorse the same only if specifically requested.

**1.28. Stipend:**

As per the Government/KUHS guidelines from time to time

**1.29 Eligibility for award of degree**

A candidate who passes entire subjects of the course and successfully completes the internship shall be eligible for the award of Degree during the ensuing convocation. Degree is awarded under the Faculty of Pharmaceutical Sciences.

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